

# Hilltop Child Development Center

1605 Irving Hill Rd.  
Lawrence, KS 66045  
E-Mail Address: hilltop@ku.edu  
PHONE: (785) 864-4940 FAX: (785) 864-5389  
Hours: 7:15 – 5:45

APPLICATION FOR  
ADMISSION: TODDLER  
THROUGH KINDERGARTEN

Applications for admission to Hilltop are accepted for children 3 months and older. **Classroom placement is according to child's age on August 31 (except for Toddlers who must be a year old by Aug. 1) of the academic year in which enrolled.** Summer Primary Program available for children through grade 6.

NAME of CHILD \_\_\_\_\_ DATE of BIRTH \_\_\_\_\_  
Parent(s) or Guardian(s): Boy \_\_\_\_\_ Girl \_\_\_\_\_

Mother \_\_\_\_\_ Home Phone \_\_\_\_\_

Street Address \_\_\_\_\_ Apt. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Place of Occupation \_\_\_\_\_ Bus Phone \_\_\_\_\_

KU Student: currently enrolled: Graduate \_\_\_\_\_ Undergraduate \_\_\_\_\_ No. Hrs \_\_\_\_\_

Anticipated enrollment date \_\_\_\_\_ Graduate \_\_\_\_\_ Undergraduate \_\_\_\_\_ No. Hrs \_\_\_\_\_

KU Faculty/Dept \_\_\_\_\_ KU Staff/Dept \_\_\_\_\_

Father \_\_\_\_\_ Home Phone \_\_\_\_\_

Street Address \_\_\_\_\_ Apt. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Place of Occupation \_\_\_\_\_ Bus Phone \_\_\_\_\_

KU Student: currently enrolled: Graduate \_\_\_\_\_ Undergraduate \_\_\_\_\_ No. Hrs \_\_\_\_\_

Anticipated enrollment date \_\_\_\_\_ Graduate \_\_\_\_\_ Undergraduate \_\_\_\_\_ No. Hrs \_\_\_\_\_

KU Faculty/Dept \_\_\_\_\_ KU Staff/Dept \_\_\_\_\_

## **ALL ENROLLMENTS ARE FOR 5 FULL DAYS PER WEEK ONLY.**

Earliest session for which child care is needed: FALL 20\_\_\_\_ SP 20\_\_\_\_ SU 20\_\_\_\_

Date of Application \_\_\_\_\_ Parent Signature \_\_\_\_\_

A non-refundable \$15.00 application fee is due with the return of application.

A refundable deposit (refundable as long as withdrawal requirements outlined in the Family Handbook are met) is due upon acceptance for enrollment.

- Enrollment accepted **BEFORE** August 10, 2009, requires a \$75 deposit.
- Enrollment accepted **AFTER** August 10, 2009, requires a \$350 deposit (due to a policy change).

If no opening is available, your child's name will be placed on a waiting list. The number of openings for some age groups is often very limited and our waiting lists frequently are quite long. We are unable to contact families about waiting list status until an opening becomes available. Please contact us to check your child's status at any time.

App. Received (date) \_\_\_\_\_ Pd \$ \_\_\_\_\_ (ck/cash) Acknowledgment sent \_\_\_\_\_

*Hilltop Child Development Center admits children of any race, color, religion, national origin, sex, and qualified children with disabilities to all rights, privileges, programs and activities of the Center and does not discriminate on the basis of any of these factors in administration of its educational policies, admissions policies, fee payments, food service program and other school administered programs.*